

# FCWT BOARD OF DIRECTORS

Meeting held at Forres Community Centre  
7.30pm on 7<sup>th</sup> July 2018



## MINUTES & ACTION POINTS

Item	Minute	Action
1	<p><b>Present:</b> Donald Wright (chair, treasurer), Gisela MacFarquhar (minutes), Karen Mitchell, Steve Hull KM said that she is resigning from the Board as she will be leaving this area soon.</p> <p><b>Apologies:</b> Wilson Metcalfe, Dan Puplett, David Rooke, Gareth Whyment, Tom Ireland</p>	
2	<p><b>Minutes of 28<sup>th</sup> May 2018</b> The minutes were proposed by DW, seconded by SH.</p> <p><b>Actions and Matters arising from Minutes</b> <b>Outstanding actions:</b></p> <ul style="list-style-type: none"> <li>• <b>Materials for hut repair</b> - Pending</li> <li>• <b>Muiry / New Forres thinning</b> – survey required</li> <li>• <b>Removal of overhanging branches for Ian Lewis.</b> - Pending</li> <li>• <b>Tesco Funding of Path Upgrades</b> - Scope to be defined.</li> <li>• <b>Cameron Court request for talk</b> - Pending</li> <li>• <b>Moray Local Development Plan 2020</b> - DW to contact Moray Council and local community councils.</li> <li>• <b>Tony Henry Proposal.</b> GM to inform Tony Henry – done.</li> <li>•</li> </ul> <p><b>Outstanding actions from previous minutes:</b></p> <ul style="list-style-type: none"> <li>• <b>Item 5b.</b> DR to check with TI if any <b>mountain biking events</b> are planned for this year.</li> <li>• <b>Item 5c. Keys for Padlocks</b> – Trustees to check if they have any keys for padlocks for the Sanquhar and Muiry barriers.</li> <li>• <b>Item 5c. Benromach.</b> Thank you note – done.</li> <li>• <b>Item 7.</b> Gordon Scott to prepare accounts for year ending March 2018.</li> <li>• <b>Item 9.</b> GM and DP to set up mailchimp.</li> <li>• <b>Item 9.</b> DP to investigate if <b>training for dead tree assessment</b> is available.</li> <li>• <b>Item 9b. Data protection</b> – WM has put privacy notice on web-site.</li> <li>• <b>Item 10b. First Aid Kit.</b> SH bought new First Aid Kit. WM has passed on list of items in Dava Way Association’s kit. SH to check with ours.</li> </ul>	<p>GW DW,GW GW GW,DW GW DW</p> <p>DR</p> <p>Board</p> <p>DW DP, GM DP</p> <p>SH</p>
3	<p><b>Correspondence.</b> <b>Facebook/website:</b> Bethan Blampied, Outreach worker for Forres Youth &amp; Families Outreach Project at St Leonard’s Church - requesting a meeting to discuss conservation opportunities in FCWT woodlands. DW to contact.</p>	DW

4	<p><b>Muiry and New Forres.</b> No major works planned.</p>	
5	<p><b>Sanquhar</b></p> <ul style="list-style-type: none"> <li>a. <b>Work party report.</b> GM reported that the last volunteer party was slashing bracken where new trees were planted. The next work party will do more bracken slashing in the Coffin Field. This will take place on 9<sup>th</sup> June.</li> <li>b. <b>Bike Track.</b> DR reported that an area damaged during felling is now patched up.</li> <li>c. <b>Projects.</b>  <b>Rhododendron/Laurel Survey</b> – DP and SH have done partial survey. GM and SH with help of volunteers to finish this by the end of the week and pass on result to DW for Angus Dixon.  <b>Grass cutting in Coffin Field</b> - DW to arrange.</li> </ul>	<p>SH</p> <p>SH,GM</p> <p>DW</p> <p>DW</p>
6	<p><b>Communications.</b>  <b>Web-site and Facebook.</b> See correspondence.  <b>Newsletter Issue 17</b> delivered.</p>	
7	<p><b>Finance.</b>  <b>Current Balance:</b> £34, 504.91  £100 donation received from Wild Things! GM has acknowledged receipt.  Insurance payments authorised.  DW to established what exactly is covered, e.g. volunteer liability, construction works, bike track insurance.</p>	<p>DW</p>
8	<p><b>Membership report.</b>  5 membership payments received. GM will pass on to SC.</p>	<p>GM</p>
9	<p><b>Other.</b></p> <ul style="list-style-type: none"> <li>a. <b>Findhorn Bay Arts.</b> KM to forward application for table to GM</li> <li>b. <b>Strategy.</b> KM to forward Summary of Strategy review.</li> <li>c. <b>Sanquhar Paths.</b> WM reported that a resident at Mannachie Rise had expressed concern that the new map shows a path along the Mannachie Rise back gardens, which she claims does not exist. She said that walkers arrive at her gate asking to pass through her garden. She requested a "dead end" sign to be erected. WM said that the "indistinct path" was there when the map was made which gets overgrown during the summer months.  The Board decided that no signs should be erected in the woods.</li> </ul>	<p>KM</p> <p>KM</p>
10	<p><b>AOB.</b> None.</p>	
11	<p><b>Date of Next Meeting – 27<sup>th</sup> August 2018 at 7.30pm in the Community Centre.</b></p>	