

FCWT BOARD OF DIRECTORS

Meeting held at the Forres Tennis Club
At 7.30pm on Monday 24th September 2012



MINUTES & ACTION POINTS

Item	Minute	Action (Initials)
1.	<p>Present: Chris Wortley (chair), Pat Johnstone, Ian Suttie, Gisela MacFarquhar (minutes)</p> <p>Apologies: Alan Smith, Fiona Chalmers, Chris Piper, George Alexander</p> <p>Absent: Bruno Cawley</p>	
2.	<p>Minutes of last meeting.</p> <p>The minutes of the meeting held on 27th August were presented. Pat reported that Chris P asked for the following corrections to be made –</p> <ul style="list-style-type: none"> - Section 4, line 8, the sentence should read – As Mr Pepper has no insurance a basic risk assessment would have to be “agreed with FCWT”. - Section 5, line 6, the sentence should read – Chris P to contact Nicole “Merrilees” - Section 6, line 8, template for membership list not required - Section 8, line 1, delete “by Jim Grant” - Section 8, line 5, insert Jamie Whittle “at R&R Urquhart” - Section 9 – Application for height restriction has not been agreed, alternative measures to be looked into - Section 9, line 15 should read “some of” the signs...needed replacement. - Section 11, line 1 should read Fiona said that the “Vision Document is ready and suggested the Trust might like to” make an arrangement... 	
3.	<p>Matters arising.</p> <p>Chris W said that he would supply the minutes for previous meetings at the next directors’ meeting.</p>	CW
4.	<p>The Green Working Day with Chris Pepper will go ahead on 6th October, Chris Pepper will fell two trees, process them on site and use the wood to repair the shelter. The charge will be £25 per person.</p>	
5.	<p>Board membership. The application for board membership from Gisela has been received, Eddie Johnston will send an application, and an interest in board membership has also been deposited at the Hub from Claire Feaver, Graham Hilditch and Stuart Johnston. Chris W will ask Chris P to send Trust information to these applicants.</p>	CW, CP
6.	<p>Communication</p> <p>Newsletter – Chris P produced a newsletter from George and Ian`s contributions. Pat will make copies of this at the HUB. Chris W will ask Chris P to email the newsletter to Eddie for distribution to Trust members.</p> <p>Membership list still to be updated before newsletter can be</p>	<p>PJ</p> <p>CW, CP</p> <p>CW, PJ</p>

	emailed/posted. Web site – Pat reported that the preview is imminent. Tom Ireland will inform Chris W and Pat when it becomes available and they will then release it to the other directors.	
7.	Ranger Service – Chris P has been in touch with Vicky Flood. Vicky Flood to discuss further with Chris P and Fiona.	CP, FC
8.	Green Burial Site – Due to the absence of several board members it was decided that this issue should be held over until the next meeting.	
9.	Country Park – An invitation has been received from Sir Alistair to attend a meeting concerning the Country Park on 1 st October.	
10.	Operational Updates Muiry Woods – Ian reported that a work party had been at Muiry Woods clearing paths and using the Billy Goat Cutter. He also reported that the travellers were still at the Newforres car park. Ian agreed to contact CWA for advice on alternative restrictive parking measures. Sanquhar Woods – Chris W reported that he had ordered combination locks for the Sanquhar Wood barriers and that Chris P had ordered replacement signs for the bike trail.	IS
11.	Correspondence – Pat reported that Outfit Moray had phoned the HUB asking for Mountain Bike Trail leaflets. Pat will contact them. A letter has been received from Grampian Police regarding the travellers at Newforres.	PJ
8.	Financial update – Pat reported the following Balance as at 5.9.12 31084.59 Cheque to CWA 30.00 Subtotal 31054.59 Membership 26.00 Total <u>£31080.59</u>	
9.	AOCB – finance report to be prepared for AGM	
10	Date of Next Meeting – 29th October 2012	