

FCWT BOARD OF DIRECTORS

Meeting held at St Leonard's Church Portakabin
7.30pm on 27th May 2013



MINUTES & ACTION POINTS

Item	Minute	Action
	<p>Present: : Graham Hilditch (chair), Eddie Tomkinson (treasurer), Stuart Johnston, John Carson, Claire Feaver, Donald Wright, Gisela MacFarquhar (minutes)</p> <p>Apologies: Wilson Metcalfe, Alan Smith</p>	
	<p>Minutes of last meeting. The minutes of the meeting held on 29th April 2013 were presented and agreed as an accurate record, proposed by SJ, seconded by JC.</p>	
	<p>Agenda.</p>	
1.	<p>Woodside Park and Pond. GH reported that the planting of shrubs has now been finished. It was suggested that some overhanging branches which might affect the growth of the new shrubs should be cut back. It was decided that the Forestry Commission should be consulted about this and any work required incorporated in the next 5-year plan. JC reported 8 dead trees in an area bordering his property. The FC will also be consulted about the removal of these. David Hay is the contact person for the FC local area office in Huntly.</p>	<p>GH</p> <p>GH</p>
2.	<p>Benromach Pipeline. GH reported that there will be an on-site meeting with Keith Paterson from Benromach Distilleries on 10th June at 2pm at Chapelton for a review of the site before work commences. Board members are welcome to attend. CF wondered if the upgrade of the path with an all-abilities surface would require planning permission. GH will ask at the meeting with the Moray Council next week. GH explained the notes on the meeting with Jamie Whittle on 8th May.</p>	<p>GH</p>
3.	<p>Green Burial Sites. GH reported that a meeting has been arranged with Jim Grant, Head of Planning at Moray Council on 7th June at 2pm. It was decided that the Board should inform Moray Council of the result of the soil survey carried out by Fairhurst. Retrospective planning consent might have to be sought for the path across the Coffin Field and the turning point which have already been constructed. The purpose of these might have to be re-defined. GH, DW, ET, GM and SJ will attend the meeting.</p>	<p>GH, SJ, DW, ET, GM</p>
4.	<p>Muiry/Newforres Woods. ET reported that the travellers are still there. The cost of the planning application for each height barrier is £192 and the cost of advertising the planning application is £100 each. The application numbers are 13/00716 APP and 13/00717APP.</p>	
5.	<p>Giants in the Forest. GH reported on behalf of AS that Findhorn Bay Arts who are producing the 'Dark Woods' events in September have asked if FCWT could help with providing stewards for the evening events. The dates are 21st and 22nd September. Board members and volunteers could help out with this.</p>	
6.	<p>Living Land Project. No contact has been made so far with Altyre Estates. The Board's position will be discussed with Moray Council during the meeting on 7th June.</p>	<p>GH, SJ, DW, ET, GM</p>
7.	<p>Development Plan 2013-18. GH said that as Sanquhar Wood was originally grown as a commercial woodland</p>	

	<p>there are areas that require thinning. DW said that funding would probably be available for this. Qualified foresters will be required to advise the Board on this procedure. SJ will ask Gareth Whymant if he would be available for co-option on to the Board.</p> <p>From the previous 5-year plan, some goals have not been achieved and parts of it can be retained for the new plan.</p> <p>The Board will have to decide in what direction the maintenance and use of the woodland should go. CF warned against habitat destruction for buzzards, badgers and other wildlife. She presented a discussion paper proposing low-cost, light-touch maintenance with emphasis on preserving wildlife. She suggested that a ranger should be invited to address the Board and that a baseline evaluation of the biodiversity in the Woodlands is produced. SJ and DW will work on the production of a development plan with the assistance of Iona MacGregor.</p>	<p>SJ</p> <p>SJ, DW</p>
8.	<p>Correspondence.</p> <ul style="list-style-type: none"> • JC reported that he had an exchange of emails with Andrew Anderson from HIE regarding the Standard Security for the purchase of Community Land in 2002. Mr Anderson had confirmed that the obligation period was completed in 2012 and that no sums are due to HIE. JC will instruct Jamie Whittle to arrange the discharge of our security with HIE. A Memorandum of Satisfaction will then have to be lodged with Companies House to clear the note of the existence of the Security from our record. There will be a fee due for the clearance. • GH reported that the TCV Community Network Membership Public Liability insurance is due on 22nd June. ET will arrange the payment. We need to ensure that we have the correct NPTC/QCF certificate to be covered for chainsaw use. We need to carry out risk assessments and health and safety assessments for all work parties and the cycle tracks. The Board will also require sight of insurance documents from Wild Things and Findhorn Bay Arts for the Giant heads. • GM received a Spring/Summer magazine from Scottish National Heritage. 	<p>JC</p> <p>ET</p>
9.	<p>Financial update.</p> <p>The Bank of Scotland statement from 11th May states a total of £26,904.05 in the account on 3rd May 2013.</p> <p>A Fairhurst statement from 30th April was received to the amount of £690.00.</p> <p>ET stated that the accounts for last year with N-Trust have now been created and agreed. He has arranged another meeting on 2/3 July to finalise the report. ET and JC have met with WIAT and will arrange a further meeting providing an outline of a financial report stating what monies have been spent and reasons why some monies have not been spent.</p>	<p>ET, JC</p>
10.	<p>AOB</p> <ul style="list-style-type: none"> • GH will make the Newsletters available for distribution. ET will send an update of the list of Trust members and CF will send out an adjusted address list of members. • CF will look out for a document which could be used as a basis for an H+S policy for the Trust. • SJ will organise the next work party for the removal of Rhododendrons in Sanquhar Wood. • ET said that 9 green fleeces with the FCWT logo are available. They will be stored for the time being. 	<p>GH, ET, CF</p> <p>CF</p> <p>SJ</p>
11.	<p>Date of Next Meeting. Monday 24th June 2013.</p>	