

# FCWT BOARD OF DIRECTORS

Meeting held at St Leonard's Church Portakabin  
7.30pm on 2<sup>nd</sup> September 2013



## MINUTES & ACTION POINTS

Item	Minute	Action
	<p><b>Present:</b> Graham Hilditch (chair), Eddie Tomkinson, John Carson, Stuart Johnston, Wilson Metcalfe, Donald Wright, Gisela MacFarquhar (minutes)</p> <p><b>Apologies:</b> Claire Feaver</p>	
	<p><b>Minutes of last meeting.</b> The minutes of the meeting held on 29<sup>th</sup> July 2013 were presented and agreed as an accurate record, proposed by WM, seconded by DW.</p>	
	<p><b>Correspondence.</b></p> <ul style="list-style-type: none"> <li>a) GH reported that a cheque of £10 had been received from Christine Farquhar for squirrel signs. ET to inquire what this is about.</li> <li>b) Bank of Scotland statement. ET reported that it is still being addressed to Pat Johnston although the bank had been informed of the change of address.</li> <li>c) Forres Gazette statement for advert.</li> <li>d) GH reported that he had received more correspondence from neighbouring property owners expressing concern about dead trees and overhanging branches. GH and ET to liaise on seeking legal advice and establish the Board's liability.</li> <li>e) Alan Smith asked whether the minutes were available to the general public. WM confirmed that they are put on the web-site.</li> </ul>	<p><b>ET</b></p> <p><b>GH, ET</b></p>
<b>1.</b>	<b>Tree planting.</b> SJ reported that he had put in an application for a package of trees from the Woodland Trust.	
<b>2.</b>	<b>Benromach Distillery.</b> GH reported that he had been in touch with Keith from Benromach Distillery. The upgrading of the path will be on hold until the tidy-up and replanting of the site is concluded. Ian Suttie is continuing to monitor the situation.	
<b>3.</b>	<b>Web Site.</b> WM reported that although the Trust web-site is operational the search engine still doesn't register the site. He will put details about the AGM on the site.	<b>WM</b>
<b>4.</b>	<b>Newsletter.</b> GH reported on behalf of CF that she is looking for information to put in the newsletter. Some general information about the AGM will also go in.	<b>CF</b>
<b>5.</b>	<b>Green Burial Site.</b> GH reported that he had written to Moray Council regarding the Board's position on the Green Burial site and the Country Park project.	
<b>6.</b>	<b>Management Plan.</b> SJ reported that larger woodlands like Sanquhar might require a more detailed plan than smaller woodlands like Newforres and	<b>SJ, DW</b>

	Muiry and might require a case officer from the Forestry Commission to be involved. SJ and DW will be working on the plan next month.	
7.	<b>Triathlon Event.</b> GH said that he is still to contact the organisers of the event regarding the use of paint.	<b>GH</b>
8.	<b>Financial Update.</b> ET presented a detailed Outline Summary of Costs of all expenditure and monies received from 2007 to the present day broken down into sections for General, Professional, Tools, Training, Management, Social, Sanquhar Maintenance and Muiry Maintenance, with various projects listed separately. He reported that all purchases of tools and equipment since 2007 have been traced, although the majority of the tools are currently at an unknown location. GH to ask Pat Johnston if she knows where the tools are being kept. Entrust, who manage the accounts on behalf of the Landfill Funds, are to carry out an in-depth audit of the various awards issued to date. This is programmed to take place on 24 <sup>th</sup> September 2013. He also reported that the annual audit is in hand and being carried out by Gordon Scott. The present total in the bank is £37,583.79.	<b>GH</b> <b>ET</b>
9.	<b>Sanquhar Woods work party.</b> SJ reported a drop in volunteers for the work party which may be due to people being on holiday. The groups were working mostly on the removal of Sitka Spruce saplings. ET will look into the repairs necessary to the gate and padlock at the car park entrance to the Altyre Track. <b>Muiry/Newforres.</b> ET reported that keys for the height barriers are being kept by himself and Ian Suttie.	<b>ET</b>
10.	<b>Altyre Wetland Project.</b> GH reported that e-mails had been received from Fiona Chalmers requesting a meeting with Board members to discuss the possibility of working together to create an extended path system to include the Altyre Wetland Project. GH to arrange a meeting with Fiona Chalmers to obtain more details on this project. WM also to attend.	<b>GH,</b> <b>WM</b>
	<b>Giants in the Forest.</b> An e-mail was received from Alan Smith requesting the Board to contact Kresanna Aigner from Findhorn Bay Arts who is looking for volunteers from FCWT to assist on the nights of the Dark Wood events 21st and 22nd September. GH, ET and DW to meet with Kresanna.	<b>GH, ET,</b> <b>DW</b>
11.	<b>AOB.</b> DW reported that some paths in Sanquhar Wood are overgrown with saplings and required clearing. SJ to look into this with the next work party.	<b>SJ</b>
12.	<b>Date of Next Meeting.</b> 30 <sup>th</sup> September 2013.	