

FCWT BOARD OF DIRECTORS

Meeting held at St Leonard's Church Portakabin
7.30pm on 2nd June 2014



MINUTES & ACTION POINTS

Item	Minute	Action
	<p>Present: Graham Hilditch (chair), Eddie Tomkinson, John Carson, Donald Wright, Steve Hull, Gareth Whyment, Vicky Flood, Gisela MacFarquhar (minutes)</p> <p>Apologies: Wilson Metcalfe</p>	
	<p>Minutes of last meeting. The minutes of the meeting held on 24th April 2014 were presented and agreed as an accurate record, proposed by ET, seconded by VF.</p>	
	<p>Correspondence.</p> <ul style="list-style-type: none"> - Invoice from R&R Urquhart for arranging discharge of security from HIE for purchase of woodland of £258.24. This is to be registered with Companies House. - GM said that George Alexander had agreed that a £50 contribution to the HUB for expenses would be acceptable. ET will send a cheque to the HUB. 	<p>JC</p> <p>ET</p>
1.	<p>Chapelton Outdoor Access Plan – WM, on behalf of the Forres Footpaths Trust, and GH attended a meeting on 9th May where Altyre Estates, HIE, Moray Council and the Dava Way Association were also represented. The purpose of the meeting was to develop a consolidated access plan for paths around Forres, to improve footpath signage and make them consistent for the benefit of its users. The Trust's car park at Sanquhar Mains is now named as an access point for the wetland bird hide.</p>	
2.	<p>Barrier locks - It was agreed that several barrier locks need replacing and keys should be kept by Trust members. ET will get the locks. Some rotten wooden posts for Woodland Trust signposts will also need replacing. ET will arrange this.</p>	<p>ET</p> <p>ET</p>
3.	<p>Disabled Access – It was established that the path which neighbouring residents at Woodside had requested to be upgraded for wheelchair use is not owned by the Trust. ET will inform the residents of this.</p>	<p>ET</p>
4.	<p>Bike Track – ET reported that the MTB bike trial had been very well organised and had gone well with around 30 people attending. The bike track needs some minor maintenance work but is generally in very good condition. Two dead trees standing nearby will have to be removed. ET and John McMulkin will identify what additional signs will be required. The next event will take place on 19th June at 6.30pm. Insurance and risk assessments are in place. GH will attend to hand over prizes. GH will inform the Gazette of this event. ET is currently making inquiries regarding further insurance.</p>	<p>ET</p> <p>GH</p> <p>ET</p>
5.	<p>Piping Hot Forres – GH said that the Trust has a 2x2m area in the craft marquee. VF, GH and GM will meet to decide on decoration of stall, use of publicity material and activities. GM will email Trust members to ask for support on the day. VF suggested that Culture Day on 21/22 September could also be used for publicity. She will get in touch with the organisers.</p>	<p>GH, VF, GM</p> <p>VF</p>
6.	<p>Buffer Zone – GH, GW and any interested Board members will walk along the boundary area on 17th June to mark trees due for felling. GW has approached a company who could do the felling and provide an estimate. ET suggested that some</p>	<p>GH, GW</p>

	of the money from Entrust could be used to cover costs. The removal of laurel and rhododendron could also be covered by this.	
7.	5-year Plan – deferred to next meeting. WM, GW, SH and VF to liaise and include statement from VF. Some points in this statement were discussed above.	
8.	Volunteer work sessions – SH will lead a work session on 21 st June to clear growth around newly planted trees and remove invasive species. GM will email volunteers.	SH, GM
9.	Financial Update. ET reported that the current balance is £38,791.97.	
10.	AOB - JC said that there wasn't a coffee morning date available at St. Leonard's church hall in October. It was decided to defer plans to run a coffee morning.	
11.	Date of Next Meeting – 30th June 2014	