

FCWT BOARD OF DIRECTORS

Meeting held at St Leonard's Church Portakabin
7.30pm on 29th September 2014



MINUTES & ACTION POINTS

Item	Minute	Action
	<p>Present: Graham Hilditch (chair), John Carson, Donald Wright, Steve Hull, Gisela MacFarquhar (minutes)</p> <p>Apologies: Wilson Metcalfe, Eddie Tomkinson, Gareth Whyment, Vicky Flood</p>	
	<p>Minutes of last meeting. The minutes of the meeting held on 25th August 2014 were presented and agreed as an accurate record, proposed by SH, seconded by JC.</p>	
	<p>Correspondence. Email from Rosalyn Carruthers regarding overhanging branches from neighbouring woodland. - It is not FCWT property. GH replied.</p>	
1.	<p>Barrier locks and new entrance signs – these are now ready and will be put in place by ET. SH pointed out that one post at the Loch View entrance had rotted and one laminated warning poster at the bike track had come off. SH will re-fix it. SH will liaise with ET to get the signs fixed.</p>	<p>ET SH</p>
2.	<p>Sanquhar Woodlands tree clearance – AS GW was not able to attend the meeting the final decisions will be postponed. GH will contact householders who had expressed concerns to confirm that the application for the removal of the trees is underway.</p>	<p>GH</p>
3.	<p>Constitution review – It was agreed that a “Term of Office” is for the duration of three years. As one third of trustees have to stand down each year two trustees will stand down this year but will be nominated for re-election. These are Gisela MacFarquhar and Donald Wright. John Carson is retiring at the next AGM. DW will take on correspondence with Companies House and OSCR.</p>	<p>GM DW</p>
4.	<p>Boundary Agreement – JC will make some minor adjustments agreed by the Board. This document will reflect the Board's position regarding boundary issues.</p>	<p>JC</p>
5.	<p>Sanquhar work parties – SH said that only 4 volunteers, all of them trustees turned up at the last work party session. They cleared areas around the young trees in the Coffin Field. GM will place an appeal for volunteers in the newsletter. In future, work parties will be held on the first Saturday of each month with occasional ones in between. At the next work party on 1st November rhododendron, laurel, sitka and sycamore saplings will be removed. The coppiced sycamore next to the Woodside Park entrance will be dealt with next year as part of the rhododendron removal programme. GM will inform the neighbouring householder. The rhododendron removal programme will be discussed at the next Board meeting. SH said that there are a number of blackthorn saplings left over from the trees that had been donated. He will give them away.</p> <p>Muiry work parties – Ian Suttie will be invited to attend the first Board meeting in the new year to talk about work being done at the Muiry and Newforres.</p>	<p>SH GM Board SH GM</p>
6.	<p>AGM –</p> <ul style="list-style-type: none"> • GH confirmed that the Forres Academy dining hall is booked. • The Board will propose that membership fees should be raised. The amount will be discussed at the next board meeting. • GM and GH will prepare the documents to be sent out to the members. GH will ask Gordon Scott to prepare the accounts. 	

	<ul style="list-style-type: none"> • JC and DW will deliver them one month before the date of the AGM. GM will supply the address list. • GH will produce a membership card. • Merchandise will be available for sale at the AGM • GM will collate volunteer hours spent on behalf of the FCWT in the course of this year. The Trustees will inform GM of their hours. 	
7.	Financial Update – In ET’s absence there was no financial update.	
8.	AOB <ul style="list-style-type: none"> • GM said that, as part of the Forres Culture Day, an FCWT table had been set up in St. John’s Lodge with information leaflets and quizzes. The quizzes made £19 and one person took out membership. There was a good show of interest by local people in the Trust. • GH will ask WM to represent the Trust at the Spirit of Community Event next Thursday. • Applications to the Berryburn Windfarm Trust will be discussed at the next Board meeting. • DW expressed concern about damage caused on paths by motorbikes and the high risk of injury to walkers. GH will write to the police. • After the AGM, Board meetings will be held in the Community Centre. The cost of room hire is £4.75 per hour. GH will hire a room. 	GH WM Board GH GH
9.	Date of Next Meeting – 3rd November 2014	