

FCWT BOARD OF DIRECTORS

Meeting held at Forres Community Centre
7.30pm on 29th May 2017



MINUTES & ACTION POINTS

Item	Minute	Action
1	<p>Present: Donald Wright (chair), Eddie Tomkinson (treasurer), Gisela MacFarquhar (minutes), Peter Graham, Dan Puplett, Steve Hull, Susan Conti, Gareth Whymant, Tom Ireland In Attendance: Bob Laughton, Karen Mitchell Apologies: Wilson Metcalfe</p> <p>The chairman welcomed Bob Laughton from the Findhorn, Nairn and Lossiemouth Fisheries Trust, and Karen Mitchell.</p>	
2.	<p>Presentation by Bob Laughton on Invasive Species. Bob Laughton talked about the role of the Fisheries Trust in the area and how invasive species at the river banks are dealt with. He advised that vigilance is required for a successful control of hogweed. Any sightings should be reported to the Fisheries Trust as soon as they are made. The Fisheries Trust is looking for volunteers to be trained in hogweed control. Funds are available.</p>	
3	<p>Minutes of 24th April 2017 Under 9c Membership Drive should state that the following Trustees will be responsible for topping up boxes on map posts with brochures: Woodend – PG Kennel Field – SC Sanquhar Car Park – TI Mannachie Entrance – SH Dam - DW The minutes were then proposed by PG, seconded by DP.</p> <p>Actions and Matters arising from Minutes of previous meeting. 3</p> <ul style="list-style-type: none"> • Padlock still to be sorted • Materials for hut repair – GW will apply for further materials from KBM to finish the hut repair • SH has acquired 6 A3 copies of Sanquhar map. • Whites – DW reported that there has been no response to our query as yet. • Picnic Tables – ET will be in contact with Benromach management this week. • First Aid Training – SH and GM will attend a 1-day training course during autumn or winter. TI and David will also attend a course to enable them to manage volunteers on the bike track. • ET will acquire boxes for brochures at Muiry/Newforres. <p>10 - ET will pass on SH's suggestions for priorities for rhododendron</p>	<p>ET GW</p> <p>ET</p> <p>ET</p>

	control to Angus Dixon.	ET
4	<p>Correspondence. Via web – request for copy of Sanquhar map.WM has provided this.WM will create a web link to the map.</p>	WM
5	<p>Muiry and Newforres. a. Work Party. DW reported that the last work party was lopping overhanging branches near paths. A litter bin which had been located on a track between the Council Wood and Muiry Wood is to be removed as there is nobody who will be able to empty it. b. Path up-grade. DW gave an estimate for the production of 3 information boards for Muiry/Newforres similar to the ones at Sanquhar. GW proposed that the boards should be ordered, seconded by ET. DW will go ahead with the order. DW also presented budget prices for new paths at Muiry and for upgrade of paths at Newforres.</p>	DW
6	<p>Sanquhar and Bike Track a. Work Party. SH reported that there were 3 volunteers at the last work party who removed small sitka.The next work party will clear bracken round newly planted trees. SH suggested that some of the tree guards on dog roses should be partially removed to allow them to thicken out at the base as they are quite top heavy.This will be done during the winter months.SH will also look into how the bracken in the Coffin Field should be treated. ET will ask the Moray Council to mow the field in late August. b. Bike Track. TI reported on the mountain bike trail maintenance training course with Clive Forth from MTB Skills which he and David Rooke had attended.The two-day course involved physical inspection and reporting. Part of it was classroom based, centred around managing groups, with some maintenance work carried out on site. In order to become officially certified for both the trail inspection and volunteer trail repair co-ordinator training they need to undertake first aid / first responder training. Also, FCWT need to check the insurance for doing "landscaping" works on the trails and to consider procurement of tools and PPE (Personal Protective Equipment).</p>	SH ET ET TI
7	<p>Website See under correspondence.</p>	
8	<p>Finance ET reported that the current bank balance is £22,187.60. £1392.29 have been received from the Co-op Local Community Fund Project. ET will up-date the Co-op about how the money is going to be used. ET reported that a revised application to the Berry Burn Fund has been submitted.</p>	ET

<p>9</p>	<p>Membership. SC reported that last year (2015/16) 107 individual members paid subscriptions. This year (2016/17) 68 individual members paid. Two new members joined recently. GM and SC will send personalised letters to lapsed members to encourage them to re-join. PG has arranged with Kerry Speed from TESCO that we can set up a table for fundraising and membership drive on 25th August. SC suggested that we make contact with the Forres Harriers and Jog Scotland group to solicit membership applications.</p>	<p>GM, SC</p>
<p>10</p>	<p>Any Other Business TI is looking into funding for securing PPE (Personal Protective Equipment) and tools needed for maintaining the mountain bike trails, and for future volunteer groups.</p>	<p>TI</p>
<p>11</p>	<p>Date of Next Meeting – 26th June 2017 at 7.30pm</p>	