

# FCWT BOARD OF TRUSTEES



Meeting held via Teams  
7.30pm 28<sup>th</sup> November 2022

## MINUTES & ACTION POINTS

Item	Minute	Action
1	<p><b>Present:</b> Donald Wright (chair, treasurer), Gisela MacFarquhar (minutes), David Binney, David MacFarquhar, Graham Shewan</p> <p><b>Apologies:</b> Paul Kendall, Steve Hull, Gareth Whyment</p> <p>DW welcomed the new trustee, Graham Shewan.</p>	
2	<p><b>Minutes of 31<sup>st</sup> October 2022</b> The minutes were proposed by DM, seconded by DW.</p> <p><b>Actions arising from previous Minutes.</b></p> <ul style="list-style-type: none"> <li>• <b>Tree safety.</b> GW to write report. GW has set up an excel file to be forwarded to DW - ongoing.</li> <li>• <b>Grass cutting in Coffin Field.</b> DW reported that this is now put on hold as a contractor could not be found and the golf course club were unable to resolve insurance issues.</li> <li>• <b>Path maintenance.</b> DW will make another attempt at getting a response from Springfield – ongoing.</li> </ul>	<p>GW/DW</p> <p>DW</p>
3	<p><b>Correspondence.</b></p> <p><b>Web</b></p> <ul style="list-style-type: none"> <li>• 16/11/22 Jess McElhattan, Vertebrate Publishing, an adventure book publisher from Sheffield, asking for some colour photographs of Sanquhar Woods with a minimum resolution of 300 dpi for their guidebook, British Bike Parks by Hannah Collingridge, set to be published in April 2023. Wils Metcalfe has responded.</li> </ul> <p><b>Email</b></p> <ul style="list-style-type: none"> <li>• 4/11/22, Scott Black, P5/6 teacher at Anderson's Primary School, expressing interest in participating in a tree planting session with his class. GM to arrange day and time and volunteers.</li> </ul>	<p>GM</p>
4	<p><b>Muiry and Newforres.</b> GM had nothing to report. The next work party is planned for 3<sup>rd</sup> December.</p>	
5	<p><b>Sanquhar Wood.</b></p> <ol style="list-style-type: none"> <li>1. <b>SH Work Party Report.</b> 19/11/22 SH dug up scattered rhododendrons working on his own.</li> <li>2. <b>Litter at Bike Shelter.</b></li> </ol>	

	<p>DB reported that there was slightly more litter than previously.</p> <p>3. <b>Boundary Policy.</b> DW will send final draft of accompanying letter for distribution to GM. GM will arrange letter drop.</p> <p>4. <b>Bike Track Maintenance.</b> DW has contacted the Moray Mountain Bike Club regarding help with maintenance work. Awaiting response. DW will also investigate the possibility for another trustee to attend a training course.</p> <p>5. <b>Path improvement.</b> GS said he might be able to help with some temporary path improvement on muddy areas by depositing grit from the pile near the coffin field. This could be done during a work party.</p>	<p>DW, GM</p> <p>DW DW</p> <p>GS</p>
6	<p><b>Communications.</b> DW reported that an invoice from Canary Dwarf is still outstanding.</p>	DW
7	<p><b>Finance.</b> DW reported a total of <b>£ 17,041.11</b> in bank.</p> <p><b>Outgoing –</b> Gordon Scott, Accountant 240.00</p> <p><b>Payments received –</b> 24 membership payments and donations totalling £440.00.</p> <p>DW reported that payment for rhododendron and laurel treatment has not yet been received from Berryburn.</p>	
8	<p><b>Membership.</b> 24 membership payment were received. Total membership 82.</p>	
9	<p><b>AOB.</b> <b>Jubilee Oak.</b> The jubilee oak was planted in the coffin field on 8<sup>th</sup> November. 16 trustees and members were in attendance.</p>	
10	<p><b>Date of next meeting.</b> <b>Board Meeting on 30<sup>th</sup> January 2023 via Microsoft Teams.</b></p>	